# BitPro – How We Utilize GitHub in the Work Place

In bitpro, we use the open source software known as Github to communicate and collaborate on various different projects. It allows us to store vast numbers of documents that each team member would need to work on, which can be done via uploading into a team repository of which all members have access to. A repository in Github is basically like a file branch system, allowing you to categorize as well as organise all your work. It is also a great way to manage version control, as we do come across the issue of managing multiple versions of the same document. Furthermore, if you wish to upload individual work that you have done in some free time, then using a private repository would be beneficial as only you and the team manager can view the work that repository contains.

Another key feature we use on Github is the issue track, which is our primary way of communicating our views on each documentation or project. The issue tracker is an excellent way to inform co-workers of any changes that could be made to a document or if the document is up to standard. This way we are ensuring that each piece of work, whether project related or not, gets feedback from our team members to ensure that we produce the highest quality work possible.